

# Handsworth PPG

*A Helping Hand*



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## Handsworth Medical Practice – Patient Participation Group

Minutes of the AGM held at Handsworth Medical Practice on  
Monday 19<sup>th</sup> March 2018 at 18.00 - Chaired by Sue Harbour

1.	<p>Present:</p> <p>Sue Harbour (Joint Chair) Bridget Robinson (Secretary) Gill Tofts (Treasurer) Noel Hayes Laura Bellotti Lorraine Toynton John Glover Vida Timms Joyce Hill Zuby Skinner Zia Rehman Brian Robinson (BPR)</p> <p>From the Practice:</p> <p>Sue Sandell Dr Imran Kazi</p>	<b>Action</b>
2.	<p>Apologies for Absence:</p> <p>Pat Murrell Senka Zulic Josie Camplin Ann Hunter –Virtual Group</p>	
3.	<p>No previous AGM minutes to approve.</p>	
4.	<p>SH delivered the Chairman’s report and part way through SH invited LT to announce that the PPG had been awarded a Gold Status by the Waltham Forest CCG Group. The CCG have asked that the Group have a joint photograph taken when they are awarded with the Gold Status.</p>	<p><b>SH</b></p> <p><b>ALL</b></p>
5.	<p>Chairman’s report was received and adopted.</p>	
6.	<p>The PPG Survey Report was received and adopted.</p>	
7.	<p>GT produced accounts for the year ended 28<sup>th</sup> February. This showed a balance of £233.73.</p>	<b>GT</b>

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<b>8.</b>	<p>Election of Officers: All nominations were proposed and seconded</p> <p>NH stood down as Co Chair and SH agreed to carry on as Chair for the next 12 months.</p> <p>LT was elected as Vice Chairman  BR was elected as Secretary  GT was elected as Treasurer  LB and BPR were elected as Events Organisers  Three representatives from the Practice: Dr Kazi; JC and SS  Other Committee Members: NH; VT; JG; ZR</p>	
<b>9.</b>	<p>Future Activities:</p> <p>It was agreed to pursue:</p> <p>Gardening Project. VT to Chair with help from committee members  Phlebotomy Service at the Practice  Wellwoman and Wellman Events  Involvement from Local Businesses  Further discussion is required on the survey of local students</p>	<p><b>VT/ALL</b></p> <p><b>LB/ BPR</b></p>
<b>10.</b>	<p>AOB</p> <p>SS proposed that the committee should produce a regular newsletter to keep patients informed of what the PPG were doing.</p> <p>Dr Kazi informed the meeting that sadly Dr Norris had passed away.</p>	<p><b>SH/ ALL</b></p>
	The meeting ended at 18.40	